JUNIOR/SENIOR PACKET, BRAG SHEET, AND RESUME

What is the Junior/Senior Packet and why do you need to fill it out?

The Junior Packet allows you to share information about yourself and your plans for life after high school to ensure that your school counselor can write an accurate, informative, and insightful recommendation letter. If you intend to apply for college and/or scholarships that require a recommendation letter, you need to complete the Junior Packet.

Your school counselor will not write a college recommendation letter for you if this packet is not completed.

**Ok, so what do I need to do?**

Here are the components of the Junior Packet.

* Autobiography
	+ Talk about yourself. Have fun. Be thoughtful
* Activity Sheet
	+ List your high school activities from ninth grade to now.
* Parent Comment Form
	+ Let mom/dad describe you in their own words.
* College Application List
	+ List the colleges that you will be applying to in order.

**TIMELINE**

**February 9**

Get Junior Packet

**August 31**

Turn in Packet

**September 14**

Turn in College Application List

Junior/Senior Packet and Resume

Complete the autobiography form and return it to Mrs. Shepherd-Thompson by **August 31st**. The college recommendation letter written by me is a compilation of information obtained from your this autobiography and resume. Using this information and personal knowledge of you, I can write a more accurate, informative, and insightful recommendation if you complete this autobiography **thoughtfully**. Also, you may well find similar questions on a college application or during an admission interview. Therefore, make a copy for yourself. T**ype this information and submit it as a hard copy. This form was created in MS Word. You are encouraged to save it on your computer and back it up.**  Have fun with this activity. You know yourself best of all!

Cell Phone number:

Email Address:

Parent email address:

Are you a U.S. Citizen?

Were you born in the U.S.?

If you were not born in the U.S., where were you born and how long have you been in the country?

If you are not a U.S. citizen, do you have a visa or a green card?

If you are not a U.S. Citizen, are you an undocumented student?

Are you a first-generation student? (first in your family to go to college – siblings do not count)

How many languages do you speak and what are they?

IB INFO:

What is your CAS Project? Explain what you have been doing.

What was your favorite IA and why? What class was this in? What was the topic?

What is your EE topic? What class is this through? If in Spanish or French – did you WRITE it in Spanish or French? Give a synopsis of your paper.

HL Classes:

SL Classes:

Describe yourself:

1. What three adjectives best describe you? Give at least one example of each.

Adjective #1:

Adjective #2:

Adjective #3:

1. Describe yourself as a student. Include information on any great improvements you have made or any personal information that may have negatively affected you for any period of time.
2. Describe yourself as a member of a greater community (include volunteerism and community service and your CAS project).
3. What do you choose to learn on your own? Consider interests pursued beyond class assignments i.e. topic chosen for your EE and/or other research papers, lab reports, independent projects, independent reading, school activities, job or volunteer work etc… What do your choices show about your interests and the way you like to learn?
4. What makes you stand out?
5. What challenges or obstacles (personal or otherwise) have you had to overcome, and how did you do it?
6. What are you passionate about? Explain.
7. What should be included in a letter of recommendation to a college about you?
8. Describe leadership positions you have held and characteristics that make you a strong leader. Please cite specific examples to back up your claim:
9. Is there anything else you would like me to know about you?

Family Info:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Mother | Father | Guardian | Siblings |
| Name(s) |  |  |  |  |
| Educational Background (high school, post-high school, etc |  |  |  |  |
| Occupation |  |  |  |  |

1. Your academic record: How would you describe your academic record? Are your grades above, below, or consistent with your ability? Why?
2. Your finest academic moment: Describe that achievement or experience.

**Beyond Academics**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Athletics (sports/level [JV, varsity, etc.] any awards & position)** | 9 | 10 | 11 | 12 |
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| --- | --- | --- | --- | --- |
| **Extracurricular Activities (clubs, organizations & position).** Please include the name of any organization in which you participated, length of time/dates you were an ***active*** member, any leadership positions you held, and the mission of that organization. | 9 | 10 | 11 | 12 |
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| --- | --- | --- | --- | --- |
| **Employment and Summer Activities**Give details – it is meaningful to college admissions when a student has assumed the responsibility of a part-time job. If you have (paid) work experience, indicate where, when for how long, and responsibilities. **Please be specific.** | 9 | 10 | 11 | 12 |
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| --- | --- | --- | --- | --- |
| **Church/Community Service/CAS**One-time activities are generally not impressive. Ongoing activity shows commitment and tenacity. How have you made a difference? Have you touched other lives? How has your experience impacted you? Please include the names of organizations where you volunteered, length of time/dates you were involved, what your duties were, and the mission of that organization. | 9 | 10 | 11 | 12 |
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| --- | --- | --- | --- | --- |
| **Honor societies (and positions held)** | 9 | 10 | 11 | 12 |
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|  |  |  |  |  |

College/Career Interests:

1. List the college majors that interest you.

a.

b.

c.

1. Identify the profession(s) in which you see yourself working.

a.

b.

c.

STUDENT STATEMENT

Several paragraphs answering this question: What distinguishes me from other applicants to your competitive university? (i.e. Why choose me?) This is a very important section and should be meticulously written. You are one of thousands of very intelligent high-achievers applying to a specific school. Why should **you** be admitted to the University of Michigan rather than an outstanding Michigan resident? **Being in IB isn't enough!** You must be admitted on **your** merits. ***What can you do for the college?*** Just begin typing below. Space will increase as you type.

FAMILY FINANCIAL SITUATION (OPTIONAL)

If your family has experienced a financial hardship, or you will be looking for a lot of financial assistance to attend college, please indicate it in this section. This is an OPTIONAL section, so please don’t feel obligated to share any information that you are uncomfortable disclosing.

PARENT COMMENT

Parents, I want to hear from you too! As you rising senior begins to think about life after high school, please fill out this form in order to help your student’s school counselor write a more accurate, informative, and insightful recommendation letter next year. **Your student should return this form to Mrs. Shepherd-Thompson by August 31st.**

1. List three adjectives which best describe your child. Explain

Adjective #1:

Adjective #2:

Adjective #3:

1. Describe the academic side of your child. I know grades, etc. I am more interested in your observation of his/her work. Give examples that capture your child at his/her best.
2. Describe your child as a person capturing his/her character and personality.
3. Are there any unusual and/or personal circumstances (negative or positive) that have affected your child’s academic performance or growth process?
4. What do you consider to be your child’s most outstanding accomplishment(s) over the last four year? Why did you select this (these) as the most important?
5. In what areas has your child shown the most development and growth during the last four years?

PARENT/GUARDIAN EVALUATION

Please write an objective recommendation to convince the admissions committee of a very competitive university to grant your daughter/or son a place in the freshman class of 2021. *Please focus on positive personal characteristics/traits, including talents which would not be included in the high school transcript.*

[ **FIRST NAME** ] [ **LAST NAME** ]

[ ADDRESS ]

[ CITY ], [ STATE ] [ ZIP ]

[ EMAIL ]

[ PHONE ]

**OBJECTIVE/RESUME PROFILE**

[ BRIEFLY SUMMARIZE HOW YOUR QUALIFICATIONS MATCH YOUR CAREER OBJECTIVE ]

**EDUCATION**

Completed [ NUMBER ] years at [ HIGH SCHOOL ].

Graduation date: [ DATE ].

[ OTHER DETAILS OF NOTE ]

**EXPERIENCE**

[ TITLE/ROLE ], [ LOCATION ]

* [ **DATE RANGE** ]. [ DUTIES ]
* [ **DATE RANGE** ]. [ DUTIES ]

[ TITLE/ROLE ], [ LOCATION ]

* [ **DATE RANGE** ]. [ DUTIES ]
* [ **DATE RANGE** ]. [ DUTIES ]

**RELEVANT HIGH SCHOOL STUDIES**

[ LIST OF CLASSES AND/OR SKILLS ]

**HONORS, AWARDS, AND MEMBERSHIPS**

* [ **HONOR/AWARD/ORGANIZATION** ]

[ DESCRIPTION ]

* [ **HONOR/AWARD/ORGANIZATION** ]

[ DESCRIPTION ]

* [ **HONOR/AWARD/ORGANIZATION** ]

[ DESCRIPTION ]

International Baccalaureate Program

College Application

Student Name Cell Phone number

Email address

What application platform are you using? CA = Common App. Coal = Coalition. School = University website

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|   | College Name | Common App –OR-Coalition-OR- College Website | Early Decision or Early Action | Do you need aRec Letter Y/N | Date due to college | Counselor Notes (this is MY column) |
|   1 |   |  |   |  |   |   |
|   2 |   |  |   |  |   |   |
| 3 |   |  |   |  |   |   |
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| 11 |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |
| 13 |   |  |   |  |   |   |
| 14 |   |  |   |  |   |   |